P.O. Box 142 Cabin John, MD 20818

## **CURRICULUM RATE**

Teachers under contract are paid the teacher's hourly rate for monthly Education Team meetings. Teachers are paid the "curriculum rate" of \$25.00 per hour for irregular non-instructional duties not included in the annual teaching contract. Such duties may include: student/family interviews in the summer; teacher candidate job interviews outside normal Keisho hours; or curriculum writing.

The number of hours and nature of the work performed at the "curriculum rate" must be pre-approved by the Board of Directors. A record of hours should be submitted to the President to process payroll. The additional pay will be included in the teacher's next regular paycheck after being processed by the President.